

# APPENDIX H

## Arbitrator's Report and Checklist

(√) as Completed

\_\_\_\_ Arbitrator's Name \_\_\_\_\_ Phone #1 (\_\_\_\_\_) \_\_\_\_\_ Phone #2 (\_\_\_\_\_) \_\_\_\_\_  
\_\_\_\_ Tournament Name \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Time \_\_\_\_\_  
\_\_\_\_ Promoter's Name \_\_\_\_\_  
\_\_\_\_ Division Name and Age Group \_\_\_\_\_ Div. No. \_\_\_\_\_

Upon being summoned to a ring for arbitration, the Arbitrator must:

- \_\_\_\_ 1. **FILL OUT FORM** - The Arbitrator must follow this checklist for all arbitrations.  
NBL Only \_\_\_\_ **FILL OUT FORM** - The Arbitrator must complete this report and checklist in its entirety for every arbitration.  
\_\_\_\_ 2. **BE THE ONLY ARBITRATOR** - Only one Arbitrator can be assigned to an arbitration. The assigned Arbitrator may leave the ring to consult with another Arbitrator about the matter, but no other Arbitrator is to enter the ring or talk to any of the people involved unless the assigned Arbitrator resigns himself from the arbitration or has to permanently leave for any reason.  
\_\_\_\_ 3. **TAKE CONTROL** - The Arbitrator must take control immediately by clearing **ALL** parties from the ring, excepting the Center Referee, the party that is protesting and his/her coach, and the party and his/her coach that the protest is being lodged against.  
\_\_\_\_ 4. **KEEP CONTROL** - The Arbitrator must NEVER let the arbitration get out of hand by letting bystanders enter the ring or voice their opinions without permission.  
\_\_\_\_ 5. **CONTINUE WITHOUT ALL PARTIES** - The Arbitrator shall process or continue to process an arbitration whether or not all parties are present or have left the arbitration in protest.  
\_\_\_\_ 6. **COLLECT ARBITRATION FEE** - The Arbitrator must collect any required arbitration fee from the protesting party and process it accordingly. If the protest is being brought by a junior (17-) then the junior may pay any required arbitration fee or may get his/her tournament guardian (person signing for the care of the junior as indicated on the back of their players card) to pay the fee. This must be done before the protest is processed.  
NBL Only \_\_\_\_ **COLLECT ARBITRATION FEE** - A fee of \$10 cash is required to be collected (more may be required to be collected by the conference)  
SG Only \_\_\_\_ **COLLECT ARBITRATION FEE** - A fee of \$30 cash is required to be collected.  
\_\_\_\_ Amount Collected - \_\_\_\_\_  
\_\_\_\_ 7. **WARN OF FINE** - The arbitrator must warn both parties that unsportsmanlike behavior at anytime during or after the final arbitration and final decision will warrant the issue of a fine.  
\_\_\_\_ 8. **CONFER WITH CENTER REFEREE** - The Rules Arbitrator must first confer with the Center Referee to understand the arbitration.  
\_\_\_\_ Center Referee's name \_\_\_\_\_ Ph (\_\_\_\_\_) \_\_\_\_\_  
\_\_\_\_ 9. **REQUIRED CRITERIA VIOLATION** - The Rules Arbitrator may rely upon the Center Referee's knowledge as to any violation of required criteria in any forms, weapons, self defense or breaking division.  
\_\_\_\_ 10. **CALL WITNESSES** - The Rules Arbitrator may summon any of the other Judges, Scorekeepers, Timekeepers or witnesses at any time about the incident in question.  
\_\_\_\_ Protestor's name \_\_\_\_\_ Ph (\_\_\_\_\_) \_\_\_\_\_ Coach's name \_\_\_\_\_ Ph (\_\_\_\_\_) \_\_\_\_\_  
\_\_\_\_ Protestor's opinion \_\_\_\_\_ Rule No. \_\_\_\_\_  
\_\_\_\_ 11. **LISTEN TO PROTEST** - The protesting party and/or coach will explain their protest and present any witnesses or rules information they desire to the Arbitrator without interruption by the party they are protesting against. The protesting party is obligated to find the applicable rule violation in this rule book within two (2) minutes after being asked to do so by the Arbitrator.  
\_\_\_\_ Defender's name \_\_\_\_\_ Ph (\_\_\_\_\_) \_\_\_\_\_ Coach's name \_\_\_\_\_ Ph (\_\_\_\_\_) \_\_\_\_\_  
\_\_\_\_ Defender's opinion \_\_\_\_\_ Rule No. \_\_\_\_\_  
\_\_\_\_ 12. **LISTEN TO COUNTER PROTEST** - The party being protested against will be given the opportunity of defense and support by using the rule book (if needed).  
\_\_\_\_ 13. **ALLOW REBUTTALS** - Each party will then alternately be given one (1) opportunity to rebutt or present additional information.  
\_\_\_\_ 14. **AGREEMENT OF SPORTSMANSHIP** - Get an agreement from everyone involved to abide by the determination in a sportsmanlike manner.  
\_\_\_\_ 15. **READ APPLICABLE RULE** - The Arbitrator will then locate and read his interpretation of the applicable rule(s) which applies to the situation.  
\_\_\_\_ Rule(s) in question include \_\_\_\_\_ Rule No. \_\_\_\_\_  
\_\_\_\_ Center Referee's Statement \_\_\_\_\_ Rule No. \_\_\_\_\_  
\_\_\_\_ 16. **ALLOW FINAL REBUTTAL** - Both parties will then be given one (1) more chance for rebuttal in an alternate and orderly fashion.  
\_\_\_\_ 17. **MAKE FINAL DECISION AND PENALTY** - The Rules Arbitrator will then make a final determination and read the appropriate penalty, which will be strictly enforced without further rebuttal from either party.  
\_\_\_\_ Arbitrator's final determination \_\_\_\_\_ Rule No. \_\_\_\_\_  
\_\_\_\_ 18. **REFUND FEE** - If the protesting party wins their arbitration then any fee they paid for the arbitration shall be returned to them by the Arbitrator.  
\_\_\_\_ Amount Refunded - \_\_\_\_\_  
\_\_\_\_ 19. **CHANGE OF DECISION** - The Arbitrator reserves the unconditional and uncontested right to change his/her decision at any later time during the tournament based upon any evidence or contemplations he/she determines as pertinent after the fact.

Comments / Fines Levied (Parties' reactions to ruling, suggestions concerning the rule or situation – use additional paper if necessary)

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