

# 16 PAGE NBL BROCHURE LAYOUT - NEWSPRINT BOOKLET

(Required 16 page format for NBL National Conference tournaments - optional size for Regional)

page 1	50lb	page 16	50lb	page 2	50lb	page 3	30 or 50lb
<b>COVER</b> <i>Required:</i> 1. Tournament Name 2. Date 3. City, State 4. Location (facility) 5. Sanctions / Logos (Prize money required for National Conference only) 6. \$400 Contemporary Forms Grand 7. \$400 Contemporary Weapons Grand 8. \$400 Traditional Forms Grand 9. \$1,000 Men's Point Sparring Grand 10. \$300 Women's Point Sparring Grand 11. \$200 Sr. Men's Point Sparring Grand 12. \$300 Men's Team Sparring 13. Contact Phone 14. Sponsors names and logos. 15. Color <i>Optional:</i> 1. Lodging phone & rate. Photos 3. Keep all additional info to a minimum		<b>BACKCOVER</b> <i>Required:</i> 1. Return address 2. Color <i>Optional:</i> 1. Bulk rate symbol 2. Advertising 3. Photographs 4. Past champions  <i>NOTE: The pre-registering player may be sending you the other side of this page (Page 15 - Registration Form) so don't put anything here that they may need after they pre-register such as driving directions.</i>		<b>WELCOME</b> <i>Required:</i> 1. Welcoming message 2. Photos 3. Listings of your league / circuit tournaments 4. Super Grands date and location or Nov/Dec TBA if not yet announced Note - Numbers 3 & 4 can be listed on page 4, 13 or 14 if room is not available here <i>Optional:</i> 1. Tournament HOF's 2. Mayor, etc., endorsements 3. Past tournament winners 4. Sponsors		<b>TOURNAMENT INFO</b> <i>Required heading:</i> 1. GENERAL INFORMATION a. Promoter and Contact Address: b. Contact Phon, E-mail, Website: c. Tournament Location: (City, State) d. Tournament Facility: e. Lodging: - Phone, discount rate, group code, cut-off date, amenities f. Airport: - shuttle g. Driving directions / Map: h. Rules to be Used (SKITA): - Must quote "All blackbelt and under blackbelt players must enter divisions based upon the age they were on January 1 at 12 a.m. See exceptions - Rules at a Glance in back of brochure under FORMS 6. or SKITA rulebook V.B.4." <u>Must mention that</u> <i>Continued in space on page 7</i>	
<b>page 4</b>	30 or 50lb	<b>page 5</b>	30 or 50lb	<b>page 6</b>	30 or 50lb	<b>page 7</b>	50lb
<b>SCHEDULE OF EVENTS/FINALS</b> <i>Required heading:</i> 1. SCHEDULE OF EVENTS (by day and time) a. All events and meetings of the tournament must be listed in order by day and time and include the location and name of event or meeting. b. The schedule must include player registration, (each) rules meeting, scorekeeper's meetings, coordinator's meetings, time for drawing players order of performance for finals, competition times, finals, party, etc.(Rules, scorekeeper's and coordinators' meetings must each be scheduled a minimum of one hour in duration before competition <i>Continued in space on page 12</i>		<b>RING / DIVISION LAYOUT</b> <i>Required for first day of competition:</i> 1. Print the facility diagram 2. Ring layout diagram as close to Appendix D as possible. 3. Each box for each ring (or adjacent to the box) must contain a list of the divisions (division number and name) to be run in that ring (these may be listed on a separate corresponding adjacent page if room is not available). <i>Optional:</i> 1. Nothing		<b>RING / DIVISION LAYOUT</b> <i>Required for second day of competition:</i> 1. Print the facility diagram 2. Ring layout diagram as close to Appendix D as possible 3. Each box for each ring (or adjacent to the box) must contain a list of the divisions (division number and name) to be run in that ring (these may be listed on a separate corresponding adjacent page if room is not available). <i>Optional:</i> 1. Nothing		<b>CARDS</b> <i>Required:</i> 1. Backside of players' forms cards 2. Yellow / Red colors 3. Use the template supplied by NBL - (Request it from NBL) <i>Optional:</i> 1. Nothing  <i>Continued from page 3</i> "SKITA rulebooks are available on the website - <a href="http://www.nblskil.com">www.nblskil.com</a> (then click SKITA)" i. Sanctions: j. After Tournament Party: k. Awards: 1. Entry Fees: (optional) (Already on Registration Form - page 15)	
<b>page 8</b>	50lb	<b>page 9</b>	50lb	<b>page 10</b>	50lb	<b>page 11</b>	30 or 50lb
<b>CARDS</b> <i>Required:</i> 1. Frontside of players' forms cards 2. Yellow / Red colors 3. Use the template supplied by NBL - (Request it from NBL) <i>Optional:</i> 1. Nothing		<b>CARDS</b> <i>Required:</i> 1. Frontside of players' sparring cards 2. Grey / Red colors 3. Use the template supplied by NBL - (Request it from NBL) <i>Optional:</i> 1. Nothing  <i>Continued from page 15</i> out and submit all 3 cards together (one for each player). Team Form entries fill out and submit only one card with team name and blackbelt player's name/address". 5. Must quote - "Coach's passes allowed for sparring only and only when your player "on deck" or "up" 6. Must quote "Do not enter an NBL		<b>CARDS</b> <i>Required:</i> 1. Backside of players' sparring cards 2. Grey / Red colors 3. Use the template supplied by NBL - (Request it from NBL) <i>Optional:</i> 1. Nothing  <i>Continued from page 15</i> division unless you are of blackbelt skill level". 7. List of all fees & payments 8. "Waiver of Injury" - Copy from player cards - add your name(s) <i>Optional:</i> 1. "No refunds - please don't ask".		<b>RULES AT A GLANCE</b> <i>Required:</i> 1. Rules at a Glance (SKITA - Section 4, front and backside) 2. For each of the seven (7) options, circle either "a", "b" or "c" before printing 3. NBL National tournaments must circle option "a" for all options except #4 (groin) is optional 4. Use the template supplied by NBL. 5. Cannot be reduced into less than 2 pages. <i>Optional:</i> 1. Nothing	
<b>page 12</b>	30 or 50lb	<b>page 13</b>	30 or 50lb	<b>page 14</b>	30 or 50lb	<b>page 15</b>	50lb
<b>RULES AT A GLANCE Cont.</b> <i>Continued from page 4</i> is scheduled to begin). c. (For Nat. Conference) - Finals schedule (Found in SKITA Appendix F) - Times and sequence of events are mandatory to list or c. (For Reg. Conference) Grandchampionships (Found in Promoter's Agreement) <i>Optional:</i> 1. Rules clinic on Friday 2-4 pm. 2. Promoter clinic/meeting on Sunday 11-noon. 3. Staff list 4. Discount coupons <i>NOTE: Don't put any coupons or forms where the player will lose information on the backside by cutting them out and sending them in.</i>		<b>NON-NBL DIVISIONS</b> <i>Required:</i> 1. Non-NBL divisions - blackbelt and/or under blackbelt 2. All non-NBL divisions must be numbered and preceded with (A-) like NBL divisions 3. All non-NBL divisions must use SKITA Nov, Int, and Adv labeling of belt breakdowns (Found in SKITA - Forms V/C/3) 4. All non-NBL divisions must use SKITA weights for sparring (Found in SKITA - Sparring V/G) 5. Must print UBB placement chart. <i>Optional:</i> 1. Photos, conference schedules, sponsors, advertisers, seminars, etc.		<b>NBL DIVISIONS</b> <i>Required:</i> 1. Must print exact duplicate of divisional template of NBL information and divisions as required by NBL Promoter's Agreement. 2. Must print exact duplicate of prize money (if prize money is given), and grandchampionship breakdown in divisional template. More than the minimal amount of \$ can be given. <i>Optional:</i> 1. Photos, conference schedules, sponsors, advertisers, seminars, etc.		<b>REGISTRATION FORM</b> <i>Required:</i> 1. Registration form 2. Must quote - "Blackbelt and under blackbelt players can compete in as many divisions as they qualify for." 3. Must quote - "All blackbelt and under blackbelt players must enter divisions based upon the age they were on January 1 at 12 a.m. See exceptions - Rules at a Glance in back of brochure under FORMS 6. or SKITA rulebook V.B.4." 4. Must quote - "You MUST fill out and submit a player's card (see center of brochure) for each and every division you register for. Team sparring entries MUST fill <i>Continued in space on pages 9 and 10</i>	